



TRAVEL INFORMATION UPDATE

~as of November 1, 2010~

Please note the new travel procedures

- If you are traveling to a tournament in a Region IV state you *do not need travel paperwork*.
 - Region IV states include: Alaska, Arizona, Cal North, Cal South, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington and Wyoming.

- If your travel takes you out of Region IV:
 - Please submit your required travel paperwork 30 days in advance to your tournament date.
 - You may mail, fax, email or walk in your travel paperwork to the office. Please specify how you would like your approved paperwork sent back to you (email, fax, etc).

- There will no longer be a travel fee or late fee.

TRAVEL POLICY FORMS

The following Travel Policy forms are provided for use in carrying out the US Youth Soccer Travel Policy:

The *Application for US Youth Soccer Travel to Tournaments and Games*, with the attached procedures, is to be completed only if the team is a team rostered by US Youth Soccer or one of its State Associations and is traveling to a tournament or games of another State Association or outside the United States as a team so rostered. The Form is to be used only if all 4 requirements stated on the Form apply. (See part II of the Travel Policy.)

APPLICATION FOR US YOUTH SOCCER TRAVEL TO TOURNAMENTS OR GAMES

This Application to Travel is to be completed and submitted only if—

- (1) your team is rostered with US Youth Soccer or a US Youth Soccer State Association;
- (2) your team is traveling to a tournament or game as a team so rostered;
- (3) your team is traveling to a tournament or game (A) approved by a State Association other than the State Association where the team is rostered, or (B) outside the 50 States of the United States and the District of Columbia; and
- (4) your team’s State Association, State Associations within the Region, or US Youth Soccer requires that this Application to Travel be completed and approved.

IF YOUR STATE ASSOCIATION OR STATE ASSOCIATIONS WITHIN YOUR REGION DO NOT REQUIRE APPROVAL TO TRAVEL TO CERTAIN STATE ASSOCIATIONS, OR PROVIDES FOR AUTOMATIC NOTICE INSTEAD, THEN DO NOT FILE THIS FORM.

A copy of the approved Hosting Agreement or official brochure or invitation for the tournament or games must be attached.

I. TRAVEL TO A TOURNAMENT

The _____ requests approval to play in
 the [Insert Name of Team] _____
 _____ Tournament, to be held in _____
 _____ during the dates of _____.

Tournament Director or Contact Person _____ Telephone C (_____) - _____

Address _____ E-mail _____ H (_____) - _____

City _____ State _____ Zip _____ Country _____ FAX (_____) - _____

Tournament approved by _____ (State Association)

The tournament is restricted _____ or unrestricted _____ as defined by USSF policy 601-7, Section 2.

II. TRAVEL TO PARTICIPATE IN GAMES

The _____ requests approval to play between the
 dates [Insert Name of the Team] _____
 from _____ to _____ in the following locations (and attach a separate sheet,
 if necessary):

	OPPONENT	CITY	STATE OR COUNTRY
1.	_____	_____	_____
2.	_____	_____	_____

Hosting Organization (Association/Club) _____

Contact Person _____ Telephone C (_____) - _____

Address _____ E-mail _____ H (_____) - _____

City _____ State _____ Zip _____ Country _____ FAX (_____) - _____

(For Official Use Only)

STATE ASSOCIATION _____ Date _____

By _____ Title _____

I. PROCEDURES FOR US YOUTH SOCCER TRAVEL WITHIN THE UNITED STATES

1. Review your State Association's travel policies. Certain travel does not require approval. When approval is required, you must comply to receive approval to travel and the benefits of membership in your State Association. You may be able to complete this process on your State Association's web site.
2. The State Association is not required to approve any application not timely submitted. If an application is not timely submitted, the State Association may accept the late filing of the application and charge a late fee. Consult the team's State Association for its specific policies and fees.

II. PROCEDURES FOR US YOUTH SOCCER TRAVEL OUTSIDE THE UNITED STATES

1. International travel (travel outside the 50 States of the United States and the District of Columbia) by members of US Youth Soccer shall also comply with the requirements of **US Soccer (the United States Soccer Federation)**, with the additional requirement that copies of all applications for international travel shall be submitted to the State Association and to US Soccer. **FOR TRAVEL TO BE APPROVED, PLEASE REVIEW YOUR STATE ASSOCIATION RULES.**

NOTE: When traveling outside the United States, a team must file **2 sets** of applications and have **BOTH** approved:

- (1) An *Application To Travel*, including attachments, must be filed with its State Association and approved by the State Association, and
- (2) a *US Soccer Application For Foreign Travel And Certification* must be filed with US Soccer and approved by US Soccer.

BOTH APPLICATIONS MUST BE APPROVED BEFORE A TEAM MAY TRAVEL OUTSIDE THE UNITED STATES

2. The State Association is not required to approve any application not timely submitted. If an application is not timely submitted, the State Association may accept the late filing of the application and charge a late fee. Consult the team's State Association for its specific policies and fees.

A team will travel with the following:

- ✓ a copy of the approving State Association's travel approval form approved by the State Association;
- ✓ a validated roster, or copy thereof, as issued in the manner approved by the team's State Association;
- ✓ a US Youth Soccer member pass as approved by the State Association, for each player, guest player, and team official listed on the approved roster and traveling with the team. Each member pass for a player must include the team information, the valid seasonal year, the player's name, and the player's verified birth date as required by Rule 204 of the US Youth Soccer Policy on Players and Playing Rules;
- ✓ an authorization properly executed with required signatures for each player to allow emergency medical treatment;
- ✓ copies of any required permissions for a coach or player listed as a guest; and
- ✓ emergency contact information.

YOUR STATE ASSOCIATION IS _____
AND PROVIDES THE FOLLOWING ADDITIONAL INFORMATION: