

Dear (Insert Coach Name and Team Name Here),

We look forward to hosting you and your team on (insert date, kickoff time, and location with field #) and wanted to give you a quick heads up on the safety protocols that are in place at our fields as determined by the Jefferson County Health Department and our field provider, Apex. We realize your club and fields may have different protocols in place, but **PLEASE make sure you, your players, and families are familiar with the protocols in place for our game.** I have listed some key game-day protocols below. We are all in this together with the #1 goal of having the kids play and we thank you in advance for making sure everyone associated with your team is aware of these protocols. If you have any questions, please do not hesitate to contact me prior to our game.

GAME DAY PROTOCOLS

- Due to current restrictions on the number of people (players, coaches, spectators, referees, etc.) allowed in an area of the complex, game fields will be spaced out accordingly to maintain proper distancing between all parties involved.
- **For Games ONLY, 2 spectators are allowed per player participating.**
- When spectators, players and coaches are coming and going to the fields, they **MUST** wear a face mask.
- When watching the game, spectators must maintain social distancing from other households. Spectators within the same household may sit together within 6 feet of each other.
- While seated, spectators do not have to wear a face mask as long as they maintain social distancing from other households and game participants.
- While standing and/or walking around the fields/complex, all spectators must wear a face mask.
- **Teams are asked to arrive to warm up no more than 30 minutes before play** and not enter the field area until the previous team has completely vacated the space. Teams need to vacate the field / complex at the conclusion of their game as soon as possible. Please do not congregate on the fields after the game.
- **Spectators MUST remain in their vehicle until kickoff time.** Please do not come out to the field prior to kickoff.
- The home team will occupy the North or West side of the field, while the away team will occupy the South or East side of the field depending on the field layout. **All players, coaches and spectators from the team will occupy their respective side of the field.** The technical area for players and coaches to occupy will be at midfield and be the width of the center circle. Spectators will sit at least 10 feet off the sideline and away from the technical area.
- While in the technical area, if social distancing cannot be achieved, players and coaches must wear a mask.
- **Team benches are not allowed.** Players and coaches need to bring their own chair if needed.

Thank you and I look forward to seeing you in a few days.

Sincerely,

Insert Your Name and Team Name Here