

## ACCESSING THE COACH REPORT FORM

Once the Coach (Assessor) Report Form is completed and finalized, it can be viewed in its entirety by the Referee Coach, SDA, and SRA. The individual Referee can only access the portion of the report that is relevant to them.

### SDA and SRA Access:

1. On the **Assessment List**, select the **Report** button next to the assessment.

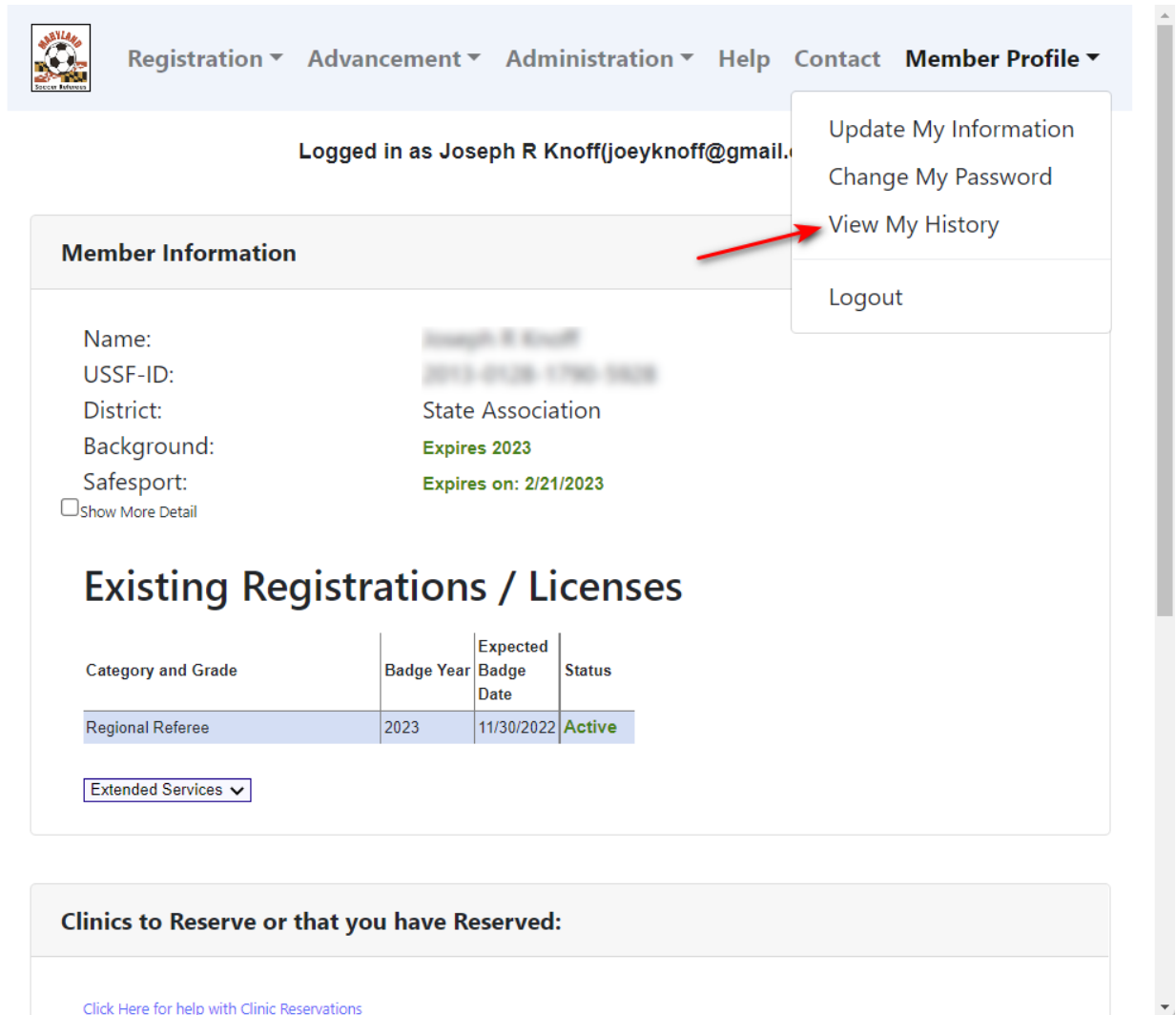
Assessment List																			
Sort By	Assessment Type	Level	District	Assessment Status	Assessment Game Year	Record Count =	Total Fees Paid =												
By Last Name	All Paid	All	All	Waiting SDA Approval	Current	6	\$440.00												
Assess Number	Member	DDA	Assess Type	Position	Result	Game Officials Number	Game Location	Game Date	Time	Assessor	Amount	Paid Status	Check#	Approve	ER Processed				
208	<a href="#">John Cabello</a>	Roslund	2023 Maintenance Regional Referee	Referee	Grade Maint.	ASMT-14143	Soccerplex #23, MD	5/16/2022	1045	Melissa Perry	\$75.00	CCPD	<input type="text"/>	<a href="#">Edit</a>	<a href="#">Report</a>	<a href="#">Delete</a>	<input type="checkbox"/>	<input type="checkbox"/>	<a href="#">Refund</a>
209	<a href="#">Andrew Hines</a>	Roslund	2023 Upgrade National Referee	Referee	Upgrade	OMS_OMSSB6	Bethesda-Chevy Chase HS Stadium, MD	5/11/2022	11:00 AM	Melissa Perry	\$75.00	CCPD	<input type="text"/>	<a href="#">Edit</a>	<a href="#">Report</a>	<a href="#">Delete</a>	<input type="checkbox"/>	<input type="checkbox"/>	<a href="#">Refund</a>

2. Or, optionally, on the **Search and Manage Assessments** page, select the **Report** button.

Search and Manage Assessments																		
Search By: 209		As: Number or Officials Last Name		Search		Record Count = 1		Total Fees Paid = \$75.00										
Sort By	Assessment Game Year																	
By Game Date	Current Year																	
Assess Number	Member	DDA	Assess Type	Result	Game Officials Number	Game Location	Game Date	Time	Assessor	Amount	Paid Status	Check#	Approve	ER Processed				
209	<a href="#">Andrew Hines</a>	Roslund	2023 Upgrade National Referee	Upgrade	OMS_OMSSB6	Bethesda-Chevy Chase HS Stadium, MD	5/11/2022	11:00 AM	Melissa Perry	\$75.00	CCPD	<input type="text"/>	<a href="#">Edit</a>	<a href="#">Report</a>	<a href="#">Delete</a>	<input type="checkbox"/>	<input type="checkbox"/>	<a href="#">Refund</a>
<a href="#">Update Payment/Approval</a>																		
<a href="#">Export List</a>																		

### Referee Access:

1. On the Referee Home page, select the View My History link in the **Member Profile** dropdown menu.



The screenshot shows the OMS Member Profile page. At the top, there is a navigation bar with links for Registration, Advancement, Administration, Help, Contact, and Member Profile. The Member Profile dropdown menu is open, showing options: Update My Information, Change My Password, View My History (highlighted with a red arrow), and Logout. Below the navigation bar, the user is logged in as Joseph R Knoff (joeyknoff@gmail.com). The Member Information section displays the following details:

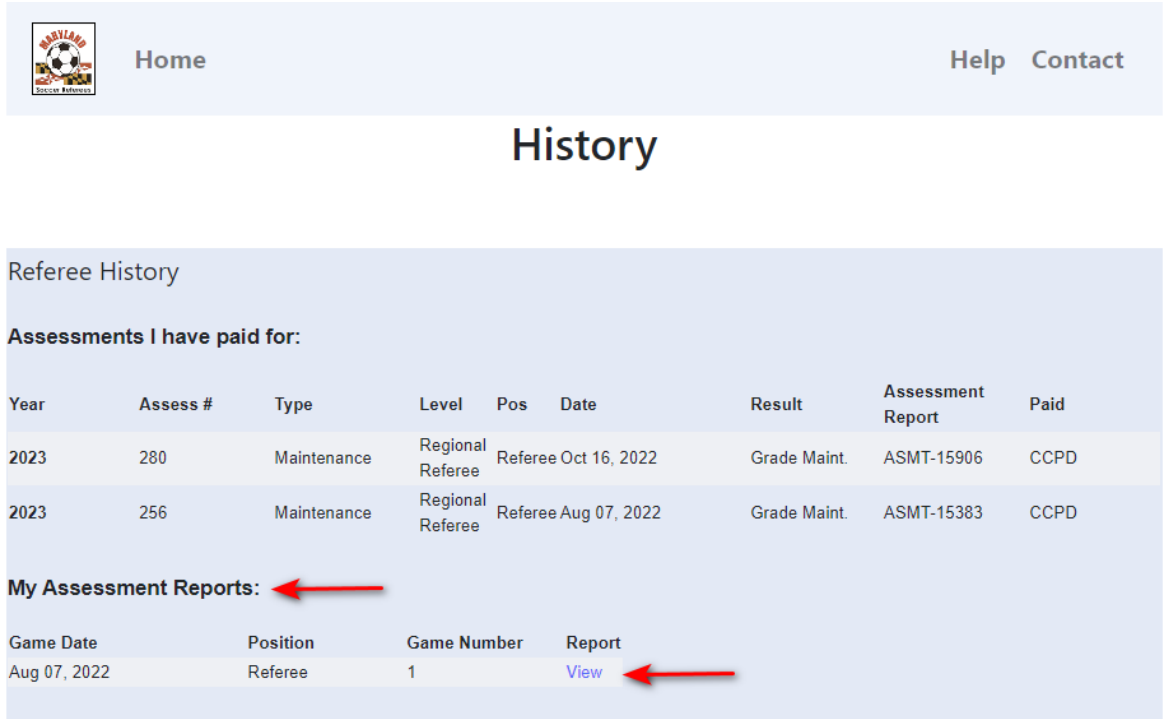
- Name: Joseph R Knoff
- USSF-ID: 2013-0128-1760-0000
- District: State Association
- Background: Expires 2023
- Safesport: Expires on: 2/21/2023

There is a checkbox for "Show More Detail". Below this is the "Existing Registrations / Licenses" section, which contains a table:

Category and Grade	Badge Year	Expected Badge Date	Status
Regional Referee	2023	11/30/2022	Active

Below the table is a dropdown menu for "Extended Services". At the bottom of the page, there is a section titled "Clinics to Reserve or that you have Reserved:" with a link "Click Here for help with Clinic Reservations".

2. On the **History** page, there will be a section titled **My Assessment Reports**.
3. Select **View** next to the individual assessment. From that page, the report can be read, saved, or printed.



The screenshot shows the OMS interface. At the top left is the Maryland Soccer Referee logo. Navigation links for 'Home', 'Help', and 'Contact' are visible. The main heading is 'History'. Below this is a section titled 'Referee History' containing a table of assessments. A sub-section 'My Assessment Reports:' is highlighted with a red arrow. Below it, a table lists a specific assessment with a 'View' link also highlighted by a red arrow.

Year	Assess #	Type	Level	Pos	Date	Result	Assessment Report	Paid
2023	280	Maintenance	Regional Referee	Referee	Oct 16, 2022	Grade Maint.	ASMT-15906	CCPD
2023	256	Maintenance	Regional Referee	Referee	Aug 07, 2022	Grade Maint.	ASMT-15383	CCPD

**My Assessment Reports:**

Game Date	Position	Game Number	Report
Aug 07, 2022	Referee	1	<a href="#">View</a>