



Spring 2024 Referee Game Pay Processing Guidelines

2024 SPRING YOUTH LEAGUE (CSA-SANCTIONED LEAGUES) REFEREE PAY PROCESSING SCHEDULE

Payment Processing Date	Include Game Dates
Period 1: Week of 3/25/24	Adv League Play through 3/26/23
Period 2: Week of 4/08/24	All League play through 4/16/23 & CSA Youth Championships
Period 3: Week of 4/22/24	All League play through 5/8/23 & CSA Youth Championships
Period 4: Week of 5/06/24	All League play through 5/23/23 & any additional CSA events
Period 5: Week of 5/20/24	All Remaining Spring 2024 League games

Note – The processing date is when the assigning team will begin approving games for league funding. Club financial administrators should look for invoices on Wednesday and Thursday of processing weeks.

	Mar 9/10	Mar 16/17	Mar 23/24	Mar 30/31	April 6/7	April 13/14	April 20/21	April 27/28	May 4/5	May 11/12	May 18/19
Adv League	1	1	1	2	2	3	3	4	4	5	5
FRL			1	2	2	3	3	4	4	5	5
MRL						3	3	4	4	5	5
Cups		1	1	2	2	3	3	4	4		
South Metro				2	2	3	3	4	4	5	5
Real North in house			1	2	2	3	3	4	4	5	
Rapids Interbranch				2	2	3	3	4	4	5	5
Denver West				2	2	3	3	4	4	5	5
Arsenal Rec/PDL				2	2	3	3	4	4	5	5

If your league is not listed in the grid above, it will be processed according to the schedule outlined above based on play dates for your program unless otherwise arranged in advance.

Once the league/home club has funded the games, it takes at least 3 business days for the payments to be available for the referee unless you pre-fund your Assignr.com/Dwolla payment account. Payments are not process on Saturday/Sunday or federal banking holidays. Please plan your internal accounting requirements accordingly.

TOURNAMENTS/ELITE (NATIONAL) LEAGUE GAMES: Unless otherwise arranged in advance, all tournament and elite/national league games will be processed within three days of the tournament final or elite league play date. Responsible payors should be prepared to fund these statements as soon as possible to meet the requirements of the elite/national leagues and tournament guidelines. (Elite/National leagues include but are not limited to DPL, EAL, ECNL, ECNL-RL, and GA)

Friendlies/Special events: unless otherwise arranged in advance, all friendlies, scrimmages, special events will be processed upon completion of the match and prompt payment will be expected. If the organizing entity intends to pay referees at the site, that must be noted prior to the event.

ADULT LEAGUES: Adult leagues will be processed monthly unless otherwise arranged in advance per league contract. Prompt payment is expected for these leagues to encourage referee game acceptance.

Statements are processed by paying entity and then by game date. Once approved by the responsible assignor, they are submitted to the Assignr.com financials section, sorted by referee. Individual statement reports can be created for every game/league your entity is responsible for OR can be combined by referee being paid. Your club/league needs to choose which statement method you wish to use and notify the assigning team member responsible for processing your payments.

It is the responsibility of the club administration to monitor their financial account for statements, invoices, and other information. The system does not generate emails when statements are prepared for payment. Our assigning team will send out a generic reminder when we begin processing for each pay period.